

**NORMAN PARK ELEMENTARY**  
**LOCAL SCHOOL GOVERNANCE TEAM MEETING**

**Regular Meeting Minutes**

**8/25/2021**

The Norman Park Elementary Local School Governance Team met on Wednesday, August 25<sup>th</sup>, 2021 at 12:00 pm. The meeting was held in the ESOL Room, #206.

**School Governance Team Members Present:**

Stacey Rutledge, Michelle Daniels, Kristi Sutton, Jennifer Key, Jessi Ray, Lia Baker, and Rhonda Kelley

**Principal:** Stacey Rutledge

**School Governance Team Members Absent:** Jarrod Roberts

7 members were present, representing a quorum

**1. Call to Order**

- Principal, Stacey Rutledge, blessed our meal and called the meeting to order at 12:07 pm.

**2. Approval of Agenda**

- Stacey Rutledge distributed the agenda and read through its contents.
- The agenda was approved by unanimous consent at 12:08 pm.

**3. Approval of Minutes**

- The minutes from the previous meeting on May 12<sup>th</sup>, 2021 were read by Kristi Sutton, Secretary, and they were approved unanimously at 12:13 pm.

**4. Principal's Report-** (led by Stacey Rutledge)

- **Personnel-** Mr. Stacey informed the members of the new staff members for the 2021-22 School Year: Jaycee Perry (5<sup>th</sup> grade), Madison Hammond (PK), Sandy Thompkins (K), Brittany Beck (2<sup>nd</sup> grade), and Heather Hutto (Sp Ed Para).
- **Finance/Resource Allocations-** EIP model, FTE Allocation, Stem Scopes materials
- **Curriculum/Instruction-** Milestones testing results, MAP Benchmark testing, Intervention Tier II and Tier III planning. We hope to be able to run our intervention groups similar to what we've done in the past- cross grouping with in the grade. The ELA adoption process is a big focus this year and teachers will be involved in the process over the next 6 months.

**5. School Improvement-** This summer the School Improvement Team met to discuss the upcoming school year's goals. Reading, Math and Science will be the focus.

**6. School Operations-** Covid Update. The new Quarantine guidelines have helped us at the Elementary level. For example: If students are exposed to a positive person at school they do not have to quarantine automatically unless they become symptomatic. Parents will still be notified and given the option to keep their kids in school or keep them at home while monitoring for symptoms. Due to the increased number of Covid cases and student quarantines, Mr. Stacey has decided to hold off on our weekly Fine Arts programs until later on in the school

year. In addition, parents and visitors have been asked to not walk their children the entire way to class. He has asked that parents stop at the ramps as their children enter the ECE and 2<sup>nd</sup> grade enclosed buildings to cut down on the amount of people in the hallways during morning drop off.

**7. Old Business**

- A new Digital school sign is being tabled at this time due to high costs
- PTO has purchased a variety of playground balls for the upper grades
- Basketball backboards will hopefully be next on the list for installation
- PTO is working on a NP Packer t-shirt design to sell as a fundraiser
- PTO will host another cash raffle this year during the month of September or October
- PTO President, Lia Baker, offered teachers and staff a variety of drinks and snacks on 8/25/21 for all of their hard work for the first few weeks of school.

**8. New Business**

Tyson Steel has begun with the installation of our new Outdoor Classroom and will be ready for us soon.

**9. Upcoming events**

- FY 21-22 LSGT Meeting Dates are tentatively scheduled for: 9/29/21, 10/27/21, 12/15/21, 2/02/22, 5/15/22
- 9/6/21- Labor Day Holiday
- 9/15/2- Early Release Day
- 9/25/21- Fall Pictures

**10. Adjournment**

- With no further business to come before the (LGST) School Council Committee, the meeting was adjourned at 12:45 pm. 7/7 Votes: Yes