**NORMAN PARK ELEMENTARY**

**LOCAL SCHOOL GOVERNANCE TEAM MEETING**

**Regular Meeting Minutes**

**5/11/2022**

The Norman Park Elementary Local School Governance Team met on Wednesday, May 11th, 2022 at 12:00 pm. The meeting was held in the ESOL Room, #206.

**School Governance Team Members Present:** Members Included: Stacey Rutledge, Michelle Daniels, Kristi Sutton, Jennifer Key, Lia Baker, Jarrod Roberts, and Rhonda Kelley

**Principal:** Stacey Rutledge **Assistant Principal:** Michelle Daniels

**School Governance Team Members Absent:** Jessi Ray

7 members were present, representing a quorum

1. **Call to Order**
   - Principal, Stacey Rutledge, blessed our meal and called the meeting to order at 12:07 pm.
2. **Approval of Agenda**
   - Stacey Rutledge distributed the agenda and read through its contents.
   - The agenda was approved by unanimous consent at 12:08 pm.
3. **Approval of Minutes**
   - The minutes from the previous meeting on February 2nd, 2022 were read by Kristi Sutton, Secretary, and they were approved unanimously at 12:12 pm.
4. **Principal's Report**- (led by Stacey Rutledge)
   - **Personne**l- This year we have 2 staff members retiring and 2 leaving. Denise Pope (School Social worker) and Sheila Cook (4th grade) are both retiring in May. Michelle Minton (Interventionist) and Jaycee Perry (5th Grade) are leaving as well. Mr. Stacey is currently interviewing for the new social worker position and has already filled the positions that were vacant for the 2022-23 school year. Due to our increased numbers in students with disabilities, we were able to add an additional special education teacher position and Leah Merritt will move into that new position next year.
   - **Finance/Resource Allocations**- Finances are being closed out for the end of the year. Classroom rugs were bought and purchased for some classrooms and every teacher has a new desktop computer. Thanks to Governor Kemp, all employees received a separate bonus check on April 29, 2022.
5. **Curriculum/Instruction**- All end of year testing is done and we are awaiting Milestones and MAP results. 2022 Access score reports are scheduled to arrive the week of May 17th and will be sent home with all ESOL students. Norman Park had 13 students who exited out of the ESOL program due to a score of > or = 5.0. Scheduling for the next school year has started. The new ELA curriculum, My View, has started to arrive and summer training has been scheduled for

teachers. Onsite PL from My View will be offered throughout the year as well. Our new math adoption will begin next school year 2022-23.

6. **School Improvement**-Our FY 23 SIP will be updated and/or revised based on our Ga MAP, Milestones, and MAP End of year outcomes. Brittany Beck is rotating off as our Parent Involvement Coordinator and we will need a replacement for next school year.
7. **School Operations-** Summer maintenance requests have been submitted to Jeremy Jones. Norman Park School will be featured on the Walgreens School Billboard Spotlight in September and will have 4 versions that will rotate through for the public to view.
8. **Old Business-** PTO president Lia Baker gave a report with some updates:
   **-**PTO recently celebrated Teacher Appreciation Week with gifts, treats, etc. each day during the week of May 2nd -6th.
   **-**Spring Online Cake Auction was held recently and over $4000 was raised. This profit along with an additional $4000 that was budgeted will be used to purchase some new playground equipment.
   **-**An updated/new exterior cafeteria mural has been scheduled to start soon.
   -NP Brick Campaign Fundraiser will hopefully be up and going for the new school year 2022-23
9. **New Business-**
   **Items that will top priority during the summer:**
   **-**Outdoor classroom landscaping, water, and electrical will be installed.
   - A load of dirt for the car pick up driveway beside the cafeteria wall and walkway to Outdoor Classroom will be delivered.
   -New playhouses will be built to replace existing ones on EC playground
   -Installation of new basketball backboards on the big playground
   -School Council member, Jennifer Key requested the need for the back wooded area of the big playground to be cleaned up as well.
10. **Adjournment**
    - With no further business to come before the (LGST) School Council Committee, the meeting was adjourned at 12:55 pm. 7/7 Votes: Yes

**Upcoming Events/Dates**

- May 12th- Field Day
- May 20th-Senior Walk for 2022 CCHS graduates who attended NP/5th grade walk
- May 23rd- 5th Grade Graduation/5th grade Cookout
- May 24th- Honor's Day for K-4/ Last Day of School
- May 25th-27th- Teacher Post planning
- May 26th- End of Year Appreciation and Retirement Luncheon @ 11:30