

NORMAN PARK ELEMENTARY
LOCAL SCHOOL GOVERNANCE TEAM MEETING

Regular Meeting Minutes

2/2/2023

The Norman Park Elementary Local School Governance Team met on Thursday, February 2nd, 2023 at 12:00 pm. The meeting was held in the ESOL Resource Room, #207.

School Governance Team Members Present: Members Included: Stacey Rutledge, Michelle Daniels, Kristi Sutton, Jennifer Key, Lia Baker, Jessi Ray, Jarrod Roberts, and Rhonda Kelley

Principal: Stacey Rutledge **Assistant Principal:** Michelle Daniels

School Governance Team Members Absent: None

8 members were present, representing a quorum

1. Call to Order

- Principal, Stacey Rutledge, called the meeting to order at 12:11 pm.

2. Approval of Agenda

- Stacey Rutledge distributed the agenda and read through its contents.
- The agenda was approved by unanimous consent at 12:12 pm.

3. Approval of Minutes

- The minutes from the previous meeting on December 15th, 2022 were read by Kristi Sutton, Secretary, and they were approved unanimously at 12:15 pm.

4. Principal's Report- (led by Stacey Rutledge)

- a) **Personnel-** Mr. Stacey reported that letters of intent and transfer requests were collected on Jan. 31st and explained this process to the committee. Plans are being made to begin looking at staffing and scheduling for the next school year 2023-24.
- b) **Finance/Resource Allocations-** We are still waiting on the Title 1 carryover money to be released. The only groups without the new Interactive panels are Pre-K and 2nd grade classes and hopefully those will be the next classrooms to receive the installation of panels. Also, looking at grades 3-5 getting the Pilot X podiums and purchasing a school site Imagine Learning license for the next 2 years.
- c) **Curriculum/Instruction-** My View Coaching and Training will take place on Feb. 6th for ELA teachers. We are beginning to research and look at new Math resources for the next school year 2023-24. There will be 4 different choices of Math programs. 2023 Access Testing has started and will continue for the next 2 weeks. Scores should be released in early May and Individual Score reports will be sent home to ELL parents.
- d) **School Improvement-** SIP mid- year review was recently held at the county office. The data from mid-year MAPP scores vs last year's Ga Milestones scores were reviewed and our school looked really good compared to others in the county.

5. **School Operations-** Snow Day was rescheduled from Jan 25 to Jan 31 and was a success. Hot chocolate cups were also sold on Snow Day and the profits were over \$300 that will be used to help kids who are attending the Washington trip. 3rd grade will be going on an overnight field trip to Sea World Feb 8-9. The Big Canyon Balloon visit will be on Monday, February 6th and available that night for parents to see the presentation from 6:00-7:00. This is an interactive, in-school program that travels to elementary and middle schools around the country to deliver geology and astronomy programs to K-8 students.
6. **New Business-** PTO president Lia Baker gave a report:
 - PTO also wants to buy a new \$13,000 piece of playground equipment and asked if they need approval from Finance Director, Jeremy Jones. Mr. Stacey will follow up and get back with Lia on this matter.
 - Prize Incentives for highest ticket sellers from our Fall Raffle will continue. Next week will be Ice Cream and Chic fila lunch.
7. **Adjournment-** With no further business to come before the (LGST) School Council Committee, the meeting was adjourned at 12:50 pm. 8/8 Votes: Yes

Upcoming Events/Dates:

- Feb. 6th- Big Canyon Balloon Visit/Parent Night 6:00-7:00
- Feb. 6th -My View 4th Coaching Visit
- Feb. 7th- DQ Spirit Night
- Feb. 8th-9th 3rd Grade Sea World Field Trip
- Feb. 20th – Presidents' Day Holiday
- March 29th -April 3rd -4th and 5th Grade Washington Trip
- April 3-7th- Spring Break
- May 15th- Last School Council meeting for the school year 2022-23