

Colquitt County School District

Pre-Kindergarten Out-of-Zone Attendance Request

School Year 2016-17

Dear Parent or Guardian:

You will need to complete this form in its entirety to request permission for your child(ren) to attend a school other than his/her assigned school. Pre-K is funded by the Georgia Lottery, and available slots are contingent upon Bright from the Start guidelines. Approval for out-of-zone attendance in Pre-K is contingent upon the guidelines and available space. **Transportation is your responsibility.**

If approved, this out-of-zone request will only be valid for the Pre-Kindergarten school year. It does not grant approval for Kindergarten or subsequent years. Parents/guardians must complete a new Out-of-Zone Attendance Request form next year for Kindergarten.

I request permission for my Pre-K age child(ren) whose name(s) and other relevant information are listed below to attend _____ School. My child(ren) is (are) presently assigned to attend _____ School based on the location of my residence.

First Name	Middle Name	Last Name	Date of Birth

Parent/Guardian (Please Print) Date

Residential Address City Zip Code

Mailing Address City Zip Code

Phone Number (Home) (Cell) (Work)

Parent/Guardian Signature

For Office Use Only:

Principal's Office:	Pre-K Office:
Date Received: ___/___/___	Approved ___
Is space available: ___ yes ___ no	Notification provided to school ___/___/___
Recommend for approval: ___ yes ___ no	Pre-K Director Signature: _____
Signature: _____	Date: ___/___/___
Date: ___/___/___	
Superintendent's Office:	
Superintendent or Designee's Signature: _____	
Date: ___/___/___	

Please return this form to the elementary school in which you are requesting approval.